

## **Data Privacy for using PSFbook**

Valid from February 1, 2010.

### **1. Preamble**

- 1.1 This document contains Terms and Conditions on Data Protection.
- 1.2 PSFbook refers to the service provided subject to these General Terms and Conditions and/or PSFbook.
- 1.3 The protection of the customer's data is of utmost concern to PSFbook.
- 1.4 In these terms and conditions on data protection PSFbook would like to inform you about how PSFbook treats your company data and how you can exchange this data with other users of PSFbook.
- 1.5 These terms and conditions supplement the General Terms and Conditions for using PSFbook.

### **2. Basic Principles of PSFbook for handling your Personal Data**

- 2.1 PSFbook strictly adheres to the following basic principles in the protection of your company data:

PSFbook shall collect process and use your company data in accordance with the laws and statutes on data protection of the Republic of Austria and those of the European Union.

PSFbook shall use your company data solely to provide you the PSFbook services on the Internet for which you have registered. PSFbook will never pass your company data on to any third party, neither for advertising, nor for marketing for any other purposes.

### **3. Definitions**

- 3.1 The following terms used in these Terms and Conditions on Data Protection shall have the following meanings:

"Company data" shall mean all data and/or information about the registered company including all provided contact information, service information and documents.

"PSFbook web sites" shall mean all websites on which PSFbook provides the PSFbook services.

"PSFbook customers" shall mean all registered users of PSFbook on the PSFbook web sites.

"PSFbook services" shall mean all registration based services provided by PSFbook on the PSFbook web sites.

"Company profile" shall mean the PSFbook web site page where the company data you have made available to PSFbook is displayed in accordance with your specifications and your consent.

### **4. Visibility of your company information on PSFbook**

- 4.1 PSFbook will show show your provided company data to anybody, who wants to get information of your company without prior check of how the information are used. This includes all information and documents which are provided by the customer.

### **5. Newsletter, weekly Status-Emails**

- 5.1 PSFbook may regularly send out newsletters or weekly status emails (collectively hereinafter referred to as the "newsletter(s)") to all PSFbook customers. In these newsletters PSFbook may inform the customers, among other things, about new features on PSFbook or other PSFbook related information.

### **6. Cookies**

- 6.1 After you have logged in to the PSFbook services with your user name and password, PSFbook uses cookies in order to identify you during the course of your session. A cookie will be stored on your computer. Upon the termination of your session the cookie will be automatically deleted. You can save this cookie on your computer to enable automatic login for subsequent sessions by activating the function: "Login automatically on this computer". The cookie will then store part of your login data in encrypted form. If you select automatic login, please be aware that this will then only be

possible on the same computer on which the cookie was first saved, i.e. an automatic login on two (2) different computers is not possible.

## **7. Log Files**

- 7.1 PSFbook may log specific information about customers for marketing analysis and support reasons. PSFbook uses the data from this log file in anonymous form without reference to your person for statistical purposes. In doing so, PSFbook may analyze on which days and at which time the PSFbook services are particularly frequented and how much data volume is created on the PSFbook web sites. Furthermore, by using the log file, PSFbook can identify defects on the PSFbook web sites, such as defective hyperlinks or program defects, and thus continually improve the quality of the PSFbook web sites. PSFbook does not attribute the website demands stored in the log file to specific individual customers. However, PSFbook reserves the right to review the log files from the last known IP address of a PSFbook customer where PSFbook has reasonable cause to believe that the customer is using PSFbook services in breach of contractual agreements or the applicable legislation. In doing this, PSFbook is protecting other PSFbook customers, the safety of PSFbook customers' data, as well as PSFbook web sites and the PSFbook Services.

## **8. Under Age**

- 8.1 The use of PSFbook services is reserved to persons who have reached the legal age of 18. Parents and legal guardians are responsible for the protection of their children's privacy.

## **9. Accessibility of these Terms and Conditions on Data Protection**

- 9.1 These Terms and Conditions on Data Protection are accessible on the web site of PSFbook under the point "Data Privacy".